Modification history

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| Release | Comments |
| Release 1 | This version released with MSF Furnishing Training Package release 9.0. |

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| MSFBAA203 | Make up tracks for curtains |
| Application | This unit of competency describes the skills and knowledge required to cut, assemble and package tracking components and curtain hardware in preparation for onsite fitting.  The unit applies to individuals who follow established procedures in curtain tracks manufacture and work under limited supervision.  All work must be carried out to comply with workplace procedures, according to state/territory health and safety regulations, legislation and standards that apply to the workplace.  No licensing, legislative or certification requirements apply to this unit at the time of publication. |
| Pre-requisite Unit | Nil |
| Unit Sector | Blinds and Awnings (BAA) |

| Elements | Performance Criteria |
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| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element. |
| 1. Prepare to make up tracks | 1.1 Identify task requirements from work documentation  1.2 Identify and follow work health and safety and personal protection requirements of assembly according to workplace procedures  1.3 Select tools and equipment to meet task requirements, and check they are safe and functional  1.4 Select and source materials from stock and check type, colour and quality against job requirements and technical specifications |
| 2. Assemble and check tracking components | 2.1 Operate and monitor cutting machinery in accordance with workplace procedures and work health and safety requirements  2.2 Identify and report operational problems in accordance with workplace procedures  2.3 Follow workplace procedures to minimise waste and collect and store re-usable materials  2.4 Collect and assemble components to complete tracking, and check against work instructions  2.5 Apply product tags, instructions and labels where required to meet domestic corded internal window coverings safety standards |
| 3. Package components and finalise work | 3.1 Complete final checks for quality and quantity in accordance with workplace procedures  3.2 Package and prepare components for distribution in accordance with workplace procedures  3.3 Check, clean and store tools and equipment, and tag and report faulty items according to workplace procedures  3.4 Remove waste and clean work area in accordance with workplace procedures  3.5 Report completion of work following workplace procedures |

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| Foundation Skills  This section describes those language, literacy, numeracy and employment skills that are essential for performance in this unit of competency but are not explicit in the performance criteria. | |
| Skill | Description |
| Reading | * Interpret familiar workplace procedures and equipment manufacturer guidelines |
| Oral Communication | * Clearly communicate information to confirm work requirements and specifications, and report work outcomes and problems |
| Numeracy | * Measure and estimate material requirements using correct measuring units |

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| Unit Mapping Information | | | |
| Code and title current release | Code and title previous release | Comments | Equivalence status |
| MSFBAA203 Make up tracks for curtains | MSFSF2020 Make up tracks for window coverings | Unit code and title updated  Application updated  Performance Criteria updated  Assessment Requirements revised | Not equivalent |

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| Links | Companion Volumes, including Implementation Guides, are available at training.gov.au |

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| TITLE | Assessment requirements for MSFBAA203 Make up tracks for curtains |
| Performance Evidence | |
| An individual demonstrating competency must satisfy all of the elements and performance criteria in this unit.  There must be evidence that the individual has made up at least three different types of tracks for curtains, including all required components and brackets. Collectively, this must include:   * at least one cord operated track * at least one automated track. | |

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| Knowledge Evidence |
| An individual must be able to demonstrate the knowledge required to perform the tasks outlined in the elements and performance criteria of this unit. This includes knowledge of:   * work order requirements, and industry-accepted quality indicators and requirements, relating to curtain tracks:   consumer product safety standards and requirements associated with domestic corded internal window coverings  manufacturer specifications   * characteristics of different track types:   timber  metal  plastic  medical   * components of tracks:   s-fold or wave fold tracks  cord drawn tracks  hand drawn tracks  decorative rods, including end caps and finials  ceiling/top and face/wall fit brackets  hooks and rings  automation   * hand and power tools commonly used to make up tracks for curtains * work health and safety requirements for making up tracks for curtains, including requirements for personal protective equipment (PPE). |

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| Assessment Conditions |
| Assessment of the skills in this unit of competency must take place under the following conditions:   * physical conditions:   assessment must occur in the workplace, or in an environment that accurately reflects workplace conditions   * resources, equipment and materials:   tracks and their components  tools and equipment required for performance evidence  PPE   * specifications:   work orders  workplace procedures  manufacturing specifications   * relationships:   supervisor.  Assessors of this unit must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards. |

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